

Music Magic Order Form for New Zealand

Date:	Purchase Order no:
Contact person (name and position):	
Email address:	
Phone:	FAX:
School:	
Delivery address (not a PO Box):	
Delivery date required:	
Special delivery requirements:	

Returning this order form means the “Terms and Conditions” have been agreed to.

Pricing and Ordering

Products	Unit Price	Quantity	Total Price
Teachers Textbook and accompanying CD-ROM containing required teaching material	\$99		
Student Workbook/s <i>Full Price</i> 1 – 29 copies	\$15		
Student Workbooks <i>Discount Price</i> 30-99 copies	\$11		
Student Workbooks <i>Further discounted Price</i> 100+ copies	\$10		
Class set, consisting of:			
Teachers Textbook and accompanying CD-Rom	\$99		
Student Workbooks <i>Discount Price</i> 30-99 copies	\$11		
Student Workbooks <i>Further discounted Price</i> 100+ copies	\$10		
Free photocopyable supplementary booklet, containing:	Free		
<ul style="list-style-type: none"> Further worksheets for practice Assessments and assessment records Lesson links to the New Zealand Curriculum Recommended websites to compliment the Music Magic programme. 			

Prices are given in New Zealand dollars.

Freight will be notified and charged in addition to these prices. Refer to Terms and Conditions (5).

FAX or Email the completed order form to:

Muscepts Limited

FAX: +64 3 967 4057

Email: frances@muscepts.co.nz

Music Magic Terms and Conditions of Sale

1. Prices shown in the price list are for New Zealand customers, in New Zealand dollars. Orders from outside New Zealand must contact Muscepts Limited by email at frances@muscepts.co.nz.
2. Any school that wishes to purchase our resources should fill in an order form. Once filled out, this form can be mailed, or scanned and emailed or sent by FAX to Muscepts Limited. The order form must be sent by the Head of Department, or a person authorised to place the order, and also accompanied by an order number for the purchase or a payment.
3. Schools can pay by invoice, by cheque, or by electronic bank transfer. Please contact us for details of how to make an electronic payment.
4. An individual who wishes to purchase our resources for themselves should provide payment with the order by cheque, or by electronic bank transfer prior to the order being sent. Please contact us for details of how to make an electronic payment.
5. Freight is dependent on the size of the order and the destination. We will calculate the cost of freight once we receive an order and confirm this cost prior to shipment.
6. If you have special delivery requirements, we would appreciate your request by email at frances@muscepts.co.nz. While we will endeavour to meet your needs, we reserve the right to use the carrier of our choice.
7. All our resources are sold on a firm sale basis and no returns are provided. However, we will provide a refund if the item was damaged during transit or if an item is received that was not ordered by the customer. For inspection copies, please note our inspection policy below (9).
8. You can cancel all or part of your order before it has been shipped. If your order has already been shipped, we will only provide a refund or an exchange if the goods were damaged during transit, or if an item is received that was not ordered by the customer. To claim a refund or exchange, contact Muscepts Limited within seven days from the date of receipt of the goods.
9. We are happy to provide copies of our books to schools in New Zealand on a time-limited inspection basis, so long as the books are returned in their original condition and at your own expense. Requests for inspection copies must be accompanied by a completed order form. Inspection copies are invoiced and credited on their return. If not received by Muscepts after 10 days, they are liable for full payment. Inspection copies cannot be provided for electronic presentation material on CD-ROM. If an inspection copy is invoiced, any accompanying electronic material will be delivered to the school.
10. Sales with a total value less than \$50 incur a \$5 transaction fee.